

Peninsula Mobile Music

Making memories one party at a time

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Wedding Reception Agenda

This Wedding Reception Agenda is designed to help your DJ/Master Of Ceremonies coordinate many of the traditional aspects of your reception. We have found this outline has worked well for many newlyweds, but please know we will be happy to customize your reception according to your needs. Please Place an X next to the traditional activities you wish to include at your wedding reception.

NOTE: Please complete and return this agenda at least a week before your reception



DJ's ATTIRE: Peninsula Mobile Music wants to look exactly as you wish us to at your reception.

Please let us know your preference:

Formal (Tuxedo) Semi-formal (Shirt, Tie and slacks) Casual (Dockers.etc)

Arrival of Guests: As your guests arrive, they will be greeted with soft conversational background music, and your DJ will make appropriate announcements regarding the following:

Guest Book Signature Board Gift Table Reserved or Designated Seating Hors d'oeuvres

Other: _____



If you are using disposable cameras, we will be happy to encourage your guest to use them.

We will also collect them at the end of the reception on your behalf.

Yes, we will have disposable cameras for our guests No, we are not providing cameras

Grand Entrance: We will be happy to announce your Grand Entrance to officially begin the celebration. If you wish, we will also introduce the bride party as they enter the room. If so, please attach a list of their names along with the order you wish for them to be announced.

Introduce Bride & Groom Introduce Wedding Party Introduce Parents No Introductions



Meal is Served: If you are planning a sit-down banquet, we will announce for your guests to be seated so the meal can be served. If the meal is presented buffet style, we will invite you through the buffet line first, followed by your bridal party, immediate family and finally your invited guests.

Type of Meal: Sit-down banquet Buffet Finger Foods/Hors d'oeuvres



The Toast: After all tables have been served champagne (or other toasting beverages), we will introduce the person(s) making the toast and provide them with a wireless microphone. The best man traditionally makes the first toast, followed by the maid/matron of honor. Your guests are then encouraged to join in the toasting as well.



Best Man: _____ Maid/Matron of Honor: _____

Others: _____ +Bride & Groom to speak after toasts Yes No

Cake Cutting: Scheduling the cake cutting immediately following the toasting works well. Since both are generally conducted in the same area, we will already have your guest's attention. In addition, your guests can now enjoy their dessert as soon as you've finished cutting your cake.



The First Dance: This dance is traditionally reserved for the bride and groom. We will invite you to the dance floor, begin your song, and introduce you as: _____



Song Title: _____ Artist: _____

OVER PLEASE +

- **Parents Dance:** There are several ways to conduct this traditional dance. At your request we will;
 - Invite the brides father to dance with the bride (**Father/Daughter**), or...
 - Invite the brides father to join the bride & the groom's mother to join the groom (**Father/Daughter, Mother/Son**), or
 - Invite the parents of the bride & groom to join the bride & groom for this dance (**All spouses dance together**).

Bride's Father: _____ Bride's Mother: _____
 Groom's Father: _____ Groom's Mother: _____
 Song Title: _____ Artist: _____

○ **Group Dance/Dedication:** Up until now, your bridal party and guests have not yet participated in any of the traditional dances. This dance is a great way to say "thank you" to everyone for attending your reception, while at the same time encouraging everyone to join you on the dance floor for a dedication from the two of you. A few suggestions include "Unchained Melody", "What a Wonderful World", "Get the Party Started", "Friends In Low Places", "Celebration" and "Lets Get It Started". These are just a few ideas, as there are many options for this dance.



Song Title: _____ Artist: _____

Music and Dancing to Begin: This is where the music and dancing begins and the celebration really gets underway. At this point, we begin taking musical requests from your guests as well.

○ **Bouquet & Garter Toss:** We encourage your "unmarried" guests to participate as we guide you and your guests throughout the tossing of the Bouquet and the removing and tossing of the Garter. We keep it fun and festive!



○ **Money Dance:** After we invite you both to the dance floor, we invite your guests to "cut-in" and join each of you for a personal, one-on-one dance, while at the same time helping to make your honeymoon "just a little more special". This dance usually replaces the "Money Tree" and is especially appropriate when you are not having a receiving line.

○ **Anniversary Dance:** This special dance celebrates marriage, as we invite ALL married couples to the dance floor. After a couple minutes of a dancing, we begin eliminating couples as we recognize their years of marriage. At the end of the dance, the couple that has been married the longest is recognized as our "Anniversary Couple". You might consider presenting this couple with a bouquet or small gift.

Music and Dancing for the remainder of the reception!



○ **Farewell Dance:** Prior to the end of your reception, it is traditional to dedicate a "Farewell Dance" to both of you. While this is not necessary the final song played, it will be your final slow dance before you depart. A couple of suggestions are "Unforgettable", "The Way You Look Tonight, but it should be a song that has a special meaning to both of you.

Song Title: _____ Artist: _____

○ **Departure:** If you are planning to make a grand exit from your reception, we will coordinate your Farewell Dance, and then we will announce your departure in a grand manner. At your request, we will invite your guests to gather near the exit with any birdseed, bubbles or other favors you may be using, where we then assist you with your grand "Send Off!"

Type of Favors: _____ Use When? ○ During Arrival ○ 1st Dance ○ Farewell Dance

Are you planning to depart prior to your guests? ○ Yes ○ No If Yes, What time? _____

Will a Limousine be picking you up? ○ Yes ○ No If Yes, What time? _____



End of Reception: All good things must come to an end; this includes your wedding reception. Whether we end with your "Farewell Dance", or follow it up with one last high energy group dance, we want all your guests to feel they have been part of something extraordinary, and we want you to have experienced the most wonderful day of your lives.

In an effort to better serve you, we may wish to contact other wedding professionals you may be working with at your wedding reception. Please list their names and phone numbers here.

Photographer: _____ Phone: _____

Videographer: _____ Phone: _____

Minister/Officiate: _____ Phone: _____

Wedding Consultant/Coordinator: _____ Phone: _____